

Google Meet Set Up- Self Help Guide

You've opted to set things up yourself- That's great.

If you do decide you want assistance and you'd rather speak with me- You can still contact me for your 'pre-setup' chat. Email me at tuition@scottwelcommemusicservices.com

The great news is you don't need a Google Account to use Google Meet. And it doesn't require any plugins. It can be accessed from Chrome and other modern web browsers.

Here's a few tips if you want an extra helping hand:

- If possible, use a computer/laptop or tablet for your lesson.
- If you are not signed into a Google or Gmail account, you cannot join using your mobile device.
- If you don't have a computer or laptop you'll need to download the Meet app from your app store. (If you have a tablet or iPad- You'll need the app)

If you already have a gmail address

Google Meet will already be there for you to use in your gmail
You can link from your calendar

Join a google meet without a Google Account

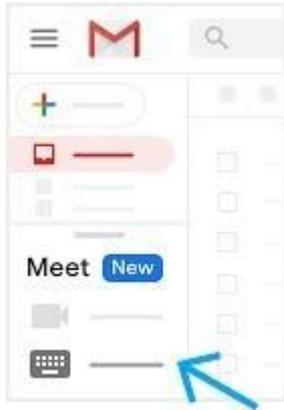
1. Open my email with the meeting link > click the meeting link.
2. Click Ask to join.
3. When I give you access, you'll join.

Or

- join from meet.google.com

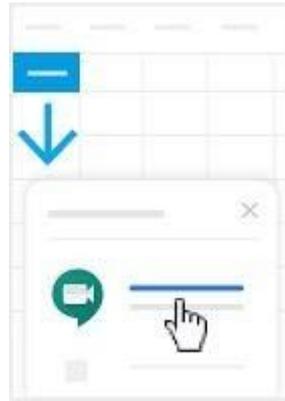
From **Gmail**:

In the sidebar, click
Join a meeting and
enter a meeting code.



From **Calendar**:

Click the event, then
click Join with
Google Meet.



From **Meet**:

Join a scheduled
meeting or use a
meeting code.



From mobile devices:

Open the **Android** or
Apple® iOS® Meet
app.



Once your Meet screen appears, click the three dots then the small cog for settings

- Check your camera, microphone and speaker settings
- Adjust the volume and check they work.



Hope that's been helpful. I'll see you for your first lesson!

Scott